

COVID SAFETY PROTOCOL

NDWML/21/223
14.05.2021

Dear Valued Customer,

Sub : Delivery of Monthly Utility Bills through email only (instead of hard copy)

We wish to inform you that our Company has so far been sending monthly utility bills and other correspondences to its esteemed customers through the e-mail IDs registered with us along with delivery of hard copy of the said bills to your premises.

Due to extremely unsafe conditions under prevailing pandemic situation, Management of NDWML has decided to stop delivery of hard copy of monthly utility bills for the time being to respective customer premises w.e.f 1st June 2021 and will henceforth send the utility bills to your registered e-mail only until situation gets normalized. However, hard copy of invoices may be collected from our office upon request.

We request you to confirm your updated e-mail ID along with name and mobile no. of contact person(s) to our billing mail ID : ndwml.billing@gmail.com for necessary updating of records.

Your kind co-operation is highly appreciated.

Assuring our best services always.

Yours truly,

For Naba Diganta Water Management Limited


Amaresh Kumar Das
Chief Executive Officer

